

A Guide for Using Moodle

(September 7, 2006)

A. To create an account:

1. Go to Meadville's Moodle site
(URL: <http://meadville.fishersnet.net/moodle/login/index.php>)
You will see a page that looks like this:

Meadville Lombard Theological School You are not logged in. ([Login](#))

[Meadville](#) » Login to the site

Returning to this web site?	Is this your first time here?
<p>Login here using your username and password: (Cookies must be enabled in your browser) ?</p> <p>Username: <input type="text"/></p> <p>Password: <input type="password"/> <input type="button" value="Login"/></p> <hr/> <p>Some courses may allow guest access:</p> <p><input type="button" value="Login as a guest"/></p> <hr/> <p>Forgotten your username or password?</p> <p><input type="button" value="Send my details via email"/></p>	<p>Hi! For full access to courses you'll need to take a minute to create a new account for yourself on this web site. Each of the individual courses may also have a one-time "enrolment key", which you won't need until later. Here are the steps:</p> <ol style="list-style-type: none">1. Fill out the New Account form with your details.2. An email will be immediately sent to your email address.3. Read your email, and click on the web link it contains.4. Your account will be confirmed and you will be logged in.5. Now, select the course you want to participate in.6. If you are prompted for a "enrolment key" - use the one that your teacher has given you. This will "enrol" you in the course.7. You can now access the full course. <p>From now on you will only need to enter your personal username and password (in the form on this page) to log in and access any course you have enrolled in.</p>

Create new account →

2. If you have not yet created an account, click on the button that says, "Create new account" (lower right, by the arrow).

3. On the “New Account” screen, please create a username and password for yourself, and enter the requested information. Then click the “Create my new account” button.

New account You are not logged in. ([Login](#))

[Meadville](#) » [Login](#) » **New account**

Create a new username and password to log in with:

Username:

Password:

Please supply some information about yourself:
(Note: your email address must be a real one)

Email address:

Email (again):

First name:

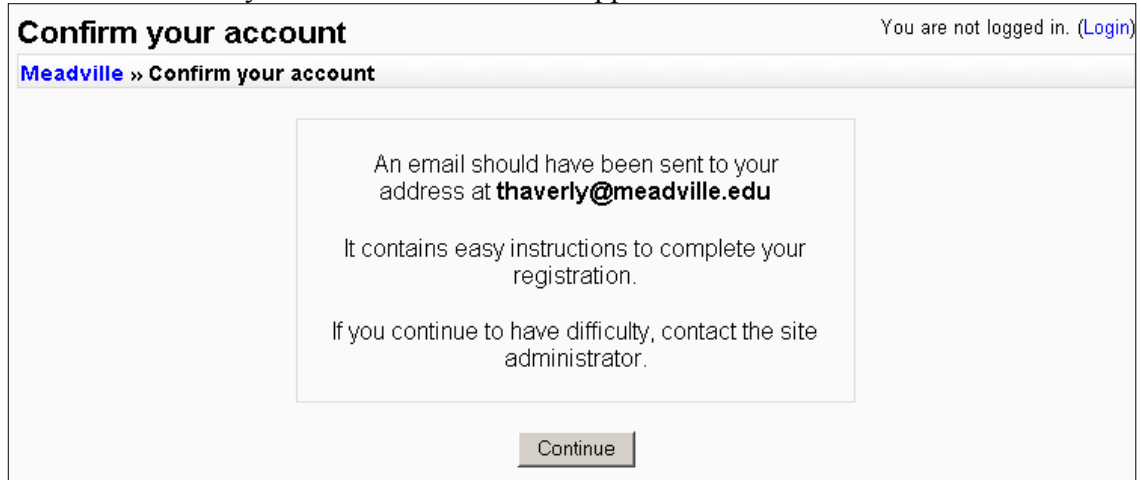
Surname:

City/town:

Country:

You are not logged in. ([Login](#))

4. When you have successfully entered the required information, two things will happen:
- the “Confirm your account” screen will appear



- an email message will be automatically sent to the account you have designated. This message will look like the one below, and will contain a hyperlink that you *must* use to confirm your registration.

From: Admin User [mailto:services@fishersnet.net]
Sent: Mon 8/7/2006 11:26 AM
To: XXXX
Subject: Meadville Lombard Theological School: account confirmation

Hi XXXX,

A new account has been requested at 'Meadville Lombard Theological School' using your email address.

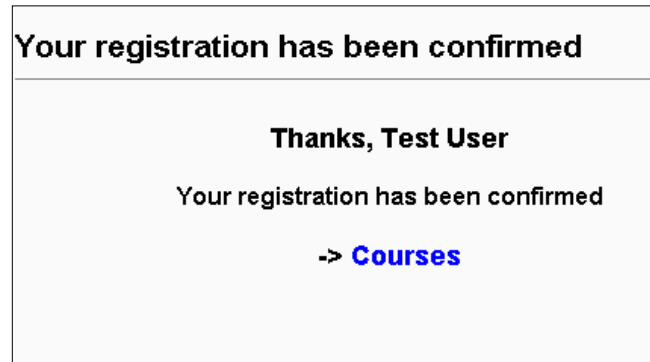
To confirm your new account, please go to this web address:

<http://meadville.fishersnet.net/moodle/login/confirm.php?p=eGy&s=tester>

In most mail programs, this should appear as a blue link which you can just click on. If that doesn't work, then cut and paste the address into the address line at the top of your web browser window.

If you need help, please contact the site administrator,
 Admin User (services@fishersnet.net)

- c. Once you have clicked on this link, your web browser will show the following confirmation screen, and you will be logged onto your account.



B. To enroll in a class:

- Go to Meadville's Moodle site and log onto your account.
(URL: <http://meadville.fishersnet.net/moodle/login/index.php>)

Meadville Lombard Theological School You are not logged in. ([Login](#))

[Meadville](#) » **Login to the site**

Returning to this web site?

Login here using your username and password:
(Cookies must be enabled in your browser) ?

Username:

Password:

Some courses may allow guest access:

Forgotten your username or password?

Is this your first time here?

Hi! For full access to courses you'll need to take a minute to create a new account for yourself on this web site. Each of the individual courses may also have a one-time "enrolment key", which you won't need until later. Here are the steps:

- Fill out the [New Account](#) form with your details.
- An email will be immediately sent to your email address.
- Read your email, and click on the web link it contains.
- Your account will be confirmed and you will be logged in.
- Now, select the course you want to participate in.
- If you are prompted for a "enrolment key"

- Find the name of the course or courses in which you have registered. You may need to find the proper Course Category, or search for the class name, in the left hand column.

Meadville Lombard Theological School

Main Menu ▾

[Site news](#)


Course categories ▾

- [Theology and Ethics](#)
- [Miscellaneous](#)
- [Religious Education](#)
- [Testing](#)
- [Biblical Studies](#)
- [World Religions](#)
- [Pastoral Counseling](#)
- [DMin Consultation](#)
- [Ministry](#)
- [Search courses...](#)
- [All courses...](#)

Site news [Subscribe to this forum](#)

Welcome!
by [Thomas Haverly](#) - Friday, 21 July 2006, 01:00 PM

Welcome to Meadville Lombard's Moodle course site. We are currently developing a number of classes and resources for students in various programs.



For information or suggestions, please contact Tom Haverly at thaverly@meadville.edu

[Discuss this topic](#) (0 replies so far)

Course category list

Search-for-course function


3. Most courses will require that you enter a certain “key” in order to enroll. This key should have been provided to you upon registration by the Academic Office. (If you have not received a key, contact Phillis Wilson, pwilson@meadville.edu.)

Introduction to the New Testament You are logged in as [Test User](#) ([Logout](#))

[Meadville](#) » [Courses](#) » [Login to BS425](#)

Introduction to the New Testament Welcome.

Instructor: [Thomas Haverly](#)



This course requires an 'enrolment key' - a one-time password that you should have received from [Thomas Haverly](#).

Enrolment key: