

# MEADVILLE LOMBARD

theological school

## NEWS

**Contact:**

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### **Meadville Lombard Theological School (Unitarian Universalist) in Chicago, IL seeks a VP for Institutional Advancement**

**Position:** Vice President for Institutional Advancement

**Organization:** Meadville Lombard Theological School

**Location:** Chicago, IL

**Starting date:** immediately

**Website:** <http://www.meadville.edu/>

#### **The Institution**

Meadville Lombard is a seminary affiliated with the Unitarian Universalist Association and the University of Chicago. It is a member seminary of the Association of Chicago Theological Schools. The School's mission is to prepare men and women for liberal ministry.

Meadville Lombard offers its degrees through residential and non-traditional platforms and is currently planning a major expansion of its learning programs and student body.

In the past three years the School's Institutional Advancement office has developed a growing donor base, initiated a successful multi-year giving society, effectively communicated the School's case to a national constituency, and raised new levels of funding for the operating budget. Meadville Lombard participates in the Raising More Money (<http://www.raisingmoremoney.com>) Five Year Institutional Sustainability program.

#### **General Position Summary**

The Vice President for Institutional Advancement is the chief development officer for the School and is responsible for leading and managing a comprehensive development, communications and alumni/ae relations program. Reporting directly to the President, the Vice President currently supervises a staff of two and serves as a senior advisor to the President. The Vice President works collaboratively with the Board of Trustees (particularly the Development Committee and the Alumni Representative) and other volunteers.

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## **Qualifications**

Leading candidates will have:

- A Bachelor's degree with an advanced degree preferred
- Three years of fundraising or related experience
- Excellent communication skills
- Collaborative style of leadership
- Commitment to the importance of theological education and the Unitarian Universalist ministry
- Proven management skills
- Entrepreneurial abilities

Candidates with the specified qualifications may come from a traditional development and/or ministerial background.

Persons from traditionally underrepresented groups are encouraged to apply.

## **Application process**

Please submit a letter of application, a resume, three references, pertinent work examples and contact information to Erika Chavez at [echavez@meadville.edu](mailto:echavez@meadville.edu). The position will remain open until filled. Applications received by August 1, 2006 will receive first consideration.

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