Meadville Lombard Theological School
Student Organization Registration Form

Requirements of Becoming a Registered Student Organization
A group of 3 or more currently enrolled students may form a registered student organization by following these steps:

• Complete a yearly registration form (see below)
• Secure a full-time faculty/professional staff advisor
• Develop a constitution and/or bylaws to govern the organization and ensure a version is on file with the Assistant Dean of Students. The bylaws must include the following information:
  o Name of organization
  o Purpose of the organization
  o Eligibility for membership
  o Description of the duties of each officer
  o Voting procedures
  o Schedule of meetings
  o Description of committees and their functions (if any)
  o Provisions for amendments to the constitution
• Limit group membership to students, faculty and staff at Meadville Lombard
• Extend membership without biases prohibited by applicable law, including but not limited to sex, race, color, national origin, religion, age, veteran status, disability, marital status or sexual preference
• Agree to conduct organization affairs in accordance with school regulations
• Only students in Academic Good Standing as defined by the Student Handbook can participate in student organizations
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Organization Name:_________________________________ Short Name:_____________

Purpose of the Organization:_______________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Membership Requirements:__________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Membership Fee (if any):__________

Officers:
President:_________________________@meadville.edu
    Name    Email
Vice President:______________________@meadville.edu
    Name    Email
Other Officer:______________________@meadville.edu
    Name    Email

Faculty/staff advisor:______________________@meadville.edu
    Name    Email

My signature indicates that I will inform others in my organization about Meadville Lombard policies affecting us and will assure that we comply with policies found in the Student Handbook.

President:__________________________ Date:______________________________

*Please attached Bylaws